



Market Verification

Description of the market verification process for the modernization of the Offender Management System and related tender in 2025

Date	January 22, 2025
Status	Version 1.0
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Disclaimer: This document is a translated version of the original "Markttoets" document, which is drafted in Dutch. While care has been taken to ensure the accuracy of the translation, any discrepancies or differences in interpretation shall defer to the Dutch version as the authoritative source.

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1 Introduction and objectives

This market verification has been prepared by the procurement center of the Dutch Custodial Institutions Agency (hereinafter IUC DJI) to inform suppliers and obtain feedback regarding the modernization of the Offender Management System (OMS)¹ and the related intended tender. This document includes details on procedural matters, timelines, and other relevant information.

The organization

The Dutch Custodial Institutions Agency (Dienst Justitiële Inrichtingen, hereinafter DJI) is responsible, on behalf of the Dutch Ministry of Justice and Security, for the execution of sentences and custodial measures imposed after a ruling by the Dutch court. With 50 locations, 38 custodial institutions, and about 16,000 employees, DJI is one of the larger organizations in the Netherlands. Annually, DJI detains about 37,000 offenders for shorter or longer periods.

The need

DJI intends to modernize the existing applications that support the administrative detention processes, to improve operations. These processes include the intake, management, and release, and the housing of offenders within penitentiary institutions and other detention centers, as well as the centrally organized primary processes for Prisons and Immigration Detention within the Division of Individual Affairs.

DJI intends to initiate a tender in the 3rd quarter of 2025 to support the modernization of the OMS. The OMS modernization and the intended tender are further described in the accompanying document titled <Modernization Offender Management System.pdf>. This document covers the background and objectives of the OMS modernization, the functional and technical scope, the approach, and the intended tender process.

Objectives of the market verification

In preparation of the intended tender, DJI is conducting this market verification with the following objectives:

- Timely informing the market, in order to give interested suppliers sufficient time to prepare for DJI's request;
- Gathering initial feedback from suppliers regarding DJI's request and approach.

¹ The term OMS (Offender Management System) is used in this document to refer to the total of administrative IT systems that support the detention processes within DJI, as outlined in the document <Modernization Offender Management System".

2 Information provision and dialogue

2.1 Introduction

By conducting this market verification, DJI offers suppliers the opportunity to obtain more information about the future tender and to provide feedback from their specific expertise. DJI is particularly interested in engaging in a dialogue with suppliers regarding the feasibility and risks of the intended tender and associated assumptions.

This document, along with the accompanying document <Modernization Offender Management System.pdf>, has been published on TenderNed, and has additionally been sent via email to a list of Commercial Off the Shelf (COTS) OMS solution suppliers who are known to DJI².

2.2 Further information and dialogue

This market verification offers suppliers 3 ways to obtain further information:

1. Joint Information Session on February 10 in Zeist, The Netherlands
2. Personal one-on-one conversation on request on February 12 or 13
3. Written questions

2.2.1 Joint Information Session

The Joint Information Session constitutes a valuable moment for suppliers to gain more insight into the modernization of the OMS and the intended tender. During this English-spoken session, the context, assumptions, and expectations of the modernization will be explained, with particular attention to Project "Modernization Scope A".

The session takes place on **February 10, 2025, from 14:00 to 16:00 (CET)**, in Zeist, The Netherlands. The session takes the form of a presentation and Q&A, to allow suppliers to ask deepening questions for a better understanding of the proposed OMS modernization and the future tender. Due to the interactive nature of the session, physical presence is strongly recommended, although it will also be possible to attend the session remotely via a digital connection.

Suppliers interested in attending are invited to submit their application by completing the document <Application Form.xls>, which is included in the publication of this Market Verification on TenderNed. This form requires suppliers to indicate their interest and to provide the necessary information regarding their organization. The completed application form must be submitted **no later than February 5, 2025 (20:00 CET)** via the messaging module, 'Berichtenmodule', in TenderNed.

DJI reserves the right to reject applications, if it deems participation in the session to be irrelevant to the specific supplier. DJI is under no obligation to invite every applicant, nor is DJI required to provide reasons for the inclusion or exclusion of any supplier. Upon approval of an application, the selected suppliers will receive an official invitation to the Joint Information Session on February 10.

² This documentation has been sent to COTS suppliers, as they are primarily based outside of Europe and are unlikely to be actively monitoring TenderNed.

2.2.2 Personal one-on-one conversation

As part of the market verification, suppliers may also request an individual one-on-one informational conversation. To request such a conversation, suppliers must apply through the aforementioned application form.

We highly recommend that suppliers seeking to request an individual one-on-one conversation also attend the Joint Information Session on February 10. Furthermore, we request that suppliers intending to participate in combination with another supplier in DJI's future tender submit a joint application for the individual one-on-one conversation.

Upon approval of the applicants, DJI will extend invitations to suppliers for a one-on-one conversation on **February 12 or 13, 2025**. These discussions will provide suppliers with further insight into DJI's proposed solution and approach, while also offering an opportunity to present their expert knowledge and potential solutions.

The personal one-on-one conversations, each lasting one hour, will be scheduled on February 12 and 13, 2025. These conversations can be conducted in either Dutch or English, depending on the preference of the supplier. Suppliers are encouraged to attend in person, however, if this is not feasible, a video connection will be provided as an alternative. A formal invitation, including further details regarding the planning, location, and format of the session, will be sent in due course.

DJI is under no obligation to invite every applicant, nor is DJI required to provide reasons for the inclusion or exclusion of any supplier.

2.2.3 Written questions

Suppliers are also given the opportunity to submit written questions using the form <Form for Submission of Questions.xls>. This form should also be submitted through the messaging module, 'Berichtenmodule', on the TenderNed platform. By submitting questions, suppliers can seek clarification on information related to the project Modernization Scope A, the market verification, or other relevant aspects of the OMS modernization. All submitted questions will be answered in writing.

Questions may be submitted no later than **12:00 PM CET on February 7, 2025**. To maintain transparency, all questions and their corresponding answers, along with a report of the Joint Information Session, will be published by February 21 at the latest. A summary of the one-on-one conversations will also be included, highlighting any additional information that DJI may have provided to the participants. This ensures that all involved suppliers will have access to the same information and insights.

3 Market verification procedure and contact information

By participating in this market verification, suppliers acknowledge and agree to the provisions as stated in <Appendix A: Terms and Conditions.pdf>.

3.1 Timetable

For this market verification, the IUC DJI has established the following timetable:

Activity	Date	Time CET
Publication of Market Verification and accompanying documents on TenderNed	Thursday January 23, 2025	
Application to market verification via the application form	Wednesday February 5, 2025, at the latest	Before 20:00
Deadline for submission of questions	Friday February 7, 2025, at the latest	Before 12:00
Joint Information Session	Monday February 10, 2025, Zeist (NL)	14:00-16:00
1-on-1 conversations (on request)	Wednesday February 12, 2025, and Thursday February 13, 2025	
Publication of report of information sessions and answers to questions on TenderNed	Friday 21 February 2025	

Participants will be provided with further details regarding the place, date, and time of the sessions in advance. Physical presence is preferred for all sessions. For those unable to attend in person, a video connection will be made available as an alternative.

Please note that no rights can be derived from the timetable above. The IUC DJI reserves the right to amend the timetable as necessary. While an effort is being made to adhere to the schedule, the timetable should be considered as provisional.

3.2 Questions or inquiries

If you have any questions regarding the procedure of this market verification, please submit them via the messaging module, 'Berichtenmodule', on TenderNed. The designated contact persons at the IUC DJI are Petra van Eijk and Dirk Fonse. All correspondence should be conducted through the messaging module, 'Berichtenmodule', on TenderNed.

3.3 Concluding the market verification

The IUC DJI will conclude the market verification by publishing a public report on www.tenderned.nl. The report will summarize the key conclusions, from DJI's perspective, from the market verification. In the event that suppliers do not have access to TenderNed, the report will be sent via email to the respective suppliers.

In relation with this report, IUC DJI wishes to point out the following to participants:

- The report will be made publicly available. By participating, suppliers give consent to the IUC DJI to use their responses and other information provided as input for the report.
- The information from suppliers will be included anonymously in the report. The participating suppliers will be acknowledged in the report.
- The report will reflect the conclusions as formulated by IUC DJI. The content of the report will not be shared for review in draft form with the participants. The report will mention that it represents the project team's perspective, which may not necessarily be aligned with the views of the participants.